**HOW TO MAKE YOUR ILLUSTRATED BOOK REPORT**

1. **GET STARTED**

   Enter your name, class, and date as you want them to appear on your book report.

2. **DESIGN YOUR COVER**

   To create your book report cover, click on each tab (see circle) and drag the book cover, title, illustrations, and photos onto your work area (see arrow).

   You can move each item and use the scale up, scale down, and rotate buttons (see circle).

   Here’s an example book report cover.

3. **WRITE YOUR REPORT**

   When you’re done with your cover, click on pages 2 and 3 (see arrow).

   To type your answers, move your mouse to “Answer” beneath a question and click once, then begin typing. Be sure to type an answer for each question on the pages 2 and 3.

4. **PREVIEW**

   When you’re done, click on “Preview” to double check your book report before printing (see circle).

5. **EDIT AND PRINT**

   To make any final changes, close the preview screen (see circle) and select the page you want to change. When your book report is complete, click print (see arrow).