

Developing Grant Activities

Grant activities are more specific than goals and objectives. They explain *who will do what, when, where, and for how long*. For each goal, list the related activities to be conducted. The activities should address the following areas:

- Methods used to identify and promote educational strategies
- Steps taken to ensure participation of students and teachers
- Actions to promote parental involvement and increase communication
- Strategies for using innovative means to deliver content/curriculum

Be sure that your activities relate directly to the program goals, as well as to the project description and grant requirements. Address the indentified needs of the targeted population, including students, teachers, and parents. Make sure that your activities are clearly stated and sufficient to carry out the proposed program. Finally make sure that your activities are designed to provide measurable outcomes.

Sample Grant Activities

The following sample activities are provided as examples or suggestions. You should develop your own activities specific to your needs, goals, and objectives.

Educational Goal: All 8 th grade Reading teachers will be able to integrate multimedia applications into instruction.			
Objective: For the <YEAR> school year, 100% of the 8 th grade Reading Teachers will use technology to improve student reading skills.			
Specific Activities	Positions Responsible	Timeline	Effectiveness Indicator
1. Purchase READ 180	Department Chairperson	April <YEAR>	Purchase orders
2. Schedule Leadership training for Administrators, Technology Coordinators, and Reading Coaches	Campus Administrator	August <YEAR>	Date and Number of Administrators, Technology Coordinators and eighth-grade Teachers completing the training
3. Schedule Implementation training for 8 th grade teachers	Department Chairperson	August <YEAR>	Date and Number of 8 th grade teachers completing the training
4. Enroll 8 th grade teachers in the <i>Scholastic RED</i> facilitated online professional development	Department Chairperson	August <YEAR>	Number of eighth-grade Teachers completing the <i>RED</i> course
5. Implement the READ 180 program	Eighth-grade Teachers	September <YEAR>	Number of 8 th grade Teachers using READ 180
6. Students take state reading exams	Eighth-grade Teachers	April <YEAR>	Increase in reading scores over the <YEAR> scores