

## **Substitute Teachers**

With advance planning, you can be prepared for the unpredictable. Is your routine substitute-friendly?

- Before leaving the classroom at the end of the day, you lay out the next day's plans and papers on the desk.
- After being absent from the classroom, you thank the substitutes who did a good job and let the principal know to request them again in the future.
- You prepare your students in advance for the possibility of a substitute.

### *Helpful Resources:*

- How do you prepare students for a substitute teacher?
  - Audio  
[http://real.playstream.com:8080/ramgen/sinc/scholasticradio/maryrose/am\\_20010206\\_substitute.rm](http://real.playstream.com:8080/ramgen/sinc/scholasticradio/maryrose/am_20010206_substitute.rm)
  - Transcript  
[http://teacher.scholastic.com/newteacher/advice/pop\\_am\\_substitute.htm](http://teacher.scholastic.com/newteacher/advice/pop_am_substitute.htm)
- Substitute Teacher Information Sheet (PDF)  
<http://teacher.scholastic.com/grade/graphicorganizer/substituteinfo.pdf>